

CITY OF RAMSEY STEERING COMMITTEE STRUCTURE FOR: 2040 COMPREHENSIVE PLAN UPDATE

PURPOSE: To ensure that the City develops an appropriate Work Plan for the 2040 Comprehensive Plan Update, the intent of this document is discuss a structure for a potential steering committee to assist the City in establishing the structure and process for the Update to ensure an effective, efficient, and quality process.

Membership:

- (1) City Councilmember
- (1) Charter Commission Member
- (1) Planning Commissioner
- (1) Economic Development Authority (EDA) Member
- (1) Environmental Policy Board (EPB) Member
- (1) Parks and Recreation Commission Member
- (6) Citizen Members

Total Membership = 12

Public as a whole is invited to attend any session and provide input and ideas.

Primary Focus

The primary focus of the group is to establish a framework and preliminary work plan while providing a primary check-in throughout the process for the completion of the Update.

Time Commitment

The group is anticipated to meet once every three (3) months starting in 2015 through December 31, 2018. The group may meet more frequently as needed depending on topic or timelines.

The Update process will begin in late 2015 once System Statements are issued by the Metropolitan Council. The Update must be adopted by the City Council and Metropolitan Council by December 31, 2018. The City remains committed to the community's desire citizen engagement structure and meeting the statutory deadlines of the Update, creating a Work Plan today to be in place when the Update process officially begins is a critical component to its success.