



7550 Sunwood Drive NW • Ramsey, MN 55303

City Hall: 763.427.1410 • Fax: 763.427.5543

www.cityoframsey.com

Dear Applicant:

Thank you for your interest in serving on one of the city of Ramsey's boards or commissions. Most board and commission terms are 4-year terms and new terms begin in April.

Ramsey's boards and commissions include:

- Economic Development Authority
- Environmental Policy Board
- Park and Recreation Commission
- Planning Commission

The City of Ramsey is accepting applications for its advisory commissions. Nothing more than an interest in the community and the ability to commit your time is required. Serving on a board or commission is an excellent way to meet other residents and to contribute in a very meaningful way to your community. If you are interested in reading about each board or commission and the work that is done, please see the Boards and Commissions page on the City's website at www.cityoframsey.com.

To be considered for a seat on the board or commission of your choosing, please submit the enclosed application by February 16, 2018, to the City of Ramsey, Human Resources, 7550 Sunwood Drive NW, Ramsey, MN 55303. If you would like to have an application mailed to you please call 763-433-9867. Applications can also be emailed to clasher@cityoframsey.com or faxed to 763-576-4386. Please feel free to include a resume with your application; however, a resume will not be accepted in lieu of a completed City application.

Please call 763-433-9867 with any questions that you may have about becoming a board or commission member. Thank you once again for your interest in serving the City of Ramsey.

Sincerely,

Colleen Lasher
Human Resources Manager

City of Ramsey
Application for Appointment
to City Boards and Commissions

_____ Economic Development Authority _____ Park and Recreation Commission
_____ Environmental Policy Board _____ Planning Commission

Please rank your level of interest in the space above by placing a number one (1) for your first choice and number two (2) for your second choice, etc.

PERSONAL INFORMATION

Name: _____

Home Telephone: _____ Cellular: _____

Home Address: _____

Email Address: _____

How long have you been a resident of Ramsey? _____ years

Property owned, rented or leased in Ramsey (other than residence):

Employment

Present Employer: _____

Position Title: _____ Work Phone: _____

Educational Background

	Name	Diploma/ Degree	Major/Area of Study
High School	_____		
College/Trade	_____		
Other	_____		

Supplemental Questions

- 1) List any government, service organization, or professional activities which you have been or are currently involved in:

- 2) Please briefly state why you want to serve on a City board or commission:

- 3) List any special background, strengths, or abilities you would bring to a board or commission:

- 4) Briefly describe the strengths of Ramsey today:

- 5) Briefly describe the weaknesses of Ramsey today:

6) Briefly describe Ramsey as you believe it should be 10 years from now:

7) List any specific goals and/or objectives you visualize for the City:

8) Have you ever served on a board or commission? _____ Yes, I have / _____ No, I have not. If yes, please indicate which board or commission you served on and the organization's name.

9) List any issues that may cause, or potentially be perceived to cause, a conflict of interest between civic responsibility and personal/professional interests:

10) Commissioners spend from three to eight hours per month preparing for meetings, meeting with residents, and attending commission meetings. Can you meet this time commitment:
_____ Yes I can. _____ No I can't.

*Meetings are typically held once per month as follows:

Board/Commission

Economic Development Authority
Environmental Policy Board
Park and Recreation Commission
Planning Commission

Normal Meeting Day/Time

Second Thursday of the month at 7:30 a.m.
Third Monday of the month at 6:30 p.m.
Second Thursday of the month at 6:30 p.m.
First Thursday of the month at 7:00 p.m.

*Occasionally, there may be a second meeting added during the month if there is a time sensitive matter needing attention. Are there any evenings you would not be available for meetings? If yes, please describe:

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Signature

Date:

You may attach a resume if you desire. The selection process will vary according to the number of applicants and vacancies and may not include interviews with all candidates. Your application will be kept on file for one year.

If, due to a disability, you need assistance completing an application or if you anticipate that you will need assistance in the selection process, please notify the Human Resources at 763-433-9867 (763-427-8591 TDD).

**Return completed application to: Human Resources
Ramsey Municipal Center
7550 Sunwood Drive NW
Ramsey, MN 55303**

Applications can also be emailed to Colleen Lasher at clasher@cityoframsey.com or faxed to 763-576-4386.

Data Practices Advisory Minnesota Statute 13.601, Subdivision 3, states that the following data about applicants for appointment to a public body are public: name; city of residence; education and training; employment history; volunteer work; awards and honors; and, prior government service. If an individual is appointed to a public body, the following additional data are public: residential address; either a telephone number or electronic mail address where the appointee can be reached, or both at the request of the appointee.

You are not legally required to supply the information requested in this application. However, if you do not supply the requested information, the City may be unable to adequately evaluate your suitability for service, which may reduce your chances for appointment to a City board or commission.