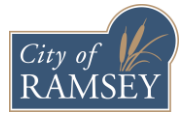


**City of Ramsey**  
**Rental License Application**



License No. \_\_\_\_\_

PIN: \_\_\_\_\_  
 (if more than one PIN please attach additional sheet)

**CODE SECTIONS**

**Section 26-645:** No person shall operate a rental dwelling or rental dwelling unit without first having obtained a license to do so in accordance with Chapter 26 (Licensing and Permits), Article XIV (Rental Residential Dwelling Units).  
**Section 26-648:** Licenses shall be issued every year and shall expire on the anniversary date of the license.  
**Section 26-649:** No license shall be issued or renewed if the owner does not reside within 75 miles of the rental dwelling unit(s) unless such owner designates in writing the name of a local agent who resides within 75 miles of the rental dwelling unit(s)  
**Section 26-650:** Rental units may be inspected by the building official, health authority, fire prevention officer and/or other inspectors as the City deems necessary for purposes of this article. No license shall be issued or renewed unless the City has been given permission to inspect the dwelling as provided for in the application.  
**Section 26-653:** No license shall be transferable to another person or to another rental dwelling or rental dwelling unit.

**RENTAL ADDRESS**

COMPLEX NAME:	ADDRESS:
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**OWNER INFORMATION**

NAME:	DATE OF BIRTH:	PHONE NO: (     )	FAX NO: (     )
ADDRESS:	CITY:	STATE:	ZIP:
Email:			

**AGENT/CONTACT PERSON INFORMATION**

NAME:	DATE OF BIRTH:	PHONE NO: (     )	FAX NO: (     )
ADDRESS:	CITY:	STATE:	ZIP:
Email:			

**FEE SCHEDULE**

**PLEASE INCLUDE THE APPLICABLE FEE WITH YOUR LICENSE APPLICATION**

Single Family:	\$ 25
Attached Single Family:	\$ 25
Multi-Family Buildings:	\$400

The undersigned hereby applies for a rental dwelling license and acknowledges receipt of a copy of City Code Sections 26-645 to 26-563, acknowledges the provisions of Rental Residential Dwelling Units Code have been reviewed; and attests the subject premises will be operated and maintained according to the requirements contained therein, subject to applicable sanctions and penalties The undersigned further agrees the subject premises may be inspected by the compliance official as provided in Section 26-650 of said code. The undersigned hereby certifies that the above information is true and correct to the best of their knowledge:

**Applicant Signature:**

**Date:**

**Multi-Family Buildings will require an inspection of the common area once every three (3) years and 25% of units will require an inspection every three (3) years.**

**Single Family Homes and Attached Single Family Homes do not require an inspection except upon complaint.**

***For City Use Only***

**APPLICATION INFORMATION**

DATE RECEIVED:

APPROVE BY:

DATE APPROVED BY CC: